

May PTC Executive Meeting Minutes

May 14, 2025

5:30 PM - The Lodge

In attendance: Heather Fairbairn, Sara Jones, Staci Tsuda, Caroline Regan, Danielle Gallagher, Diane Welch, Melanie Cooke, Jodi Lister, Dana Rivero, Devon Phillips

Agenda/Item:	Notes/Next Step/Agreements:
<p>PTC Activities</p> <ul style="list-style-type: none">a. Staff Appreciationb. Great Skate 2025c. Family Photoshoot: Same photographerd. Welcome back to school event- food trucks/donner lake?e. Wait until 8th updatef. Yearbooks- ordered and ready to go	<ul style="list-style-type: none">A. Teachers are enjoying the week and Lindsay has done a great job planning the week! Discussed finding ways to have families & students get involved, like having students write thank you notes. Could be done in specials classes and an email sent home to parents.B. Great auction items coming in! One booth is available. Discussed possibility of someone having a craft/activity booth or a non-profit/local vendor. Dana could set up a booth to advertise Wait till 8th or Tiff could sell her Refresh products and a portion could go to SELS as a fundraiser??C. We had good feedback and will ask the same photographer to do it again next year. Heather will reach out to him.D. Back to school work night. Can we have a food truck?E. Other local schools are rolling out Wait till 8th campaign in an email in the PTC section of newsletters, including an FAQ. Have visuals of percentage of school that have signed up. These schools are planning a digital wellness workshop. Dana & Melanie discussed that messaging should come from parents and not necessarily the school. Dana talked about reaching out to elementary school parents first & would like to set up a workshop to tell parents about it & see if any parents would like to get involved. Melanie said that there could be access to the gym at 8 am for a meeting. PTC would send this out as a

	<p>parent event. Discussed holding this a few weeks into next school year.</p> <p>F. Yearbooks are all done and ready to go! There was feedback that it is a lot of work and wondering if there was a way to get more pictures from all teachers, some crews have more than others and have more organization with the picture folders.</p>
<p>PTC Business</p> <p>g. Budget</p> <p>Insurance purchased</p> <p>h. Purchased school & fieldwork items</p> <p>i. Polywood Table</p> <p>j. Thank yous</p> <p>k. Legacy Scholarships - confirm amount</p> <p>l. PTC Website</p> <p>m. Grants</p> <p>n. Brainquest books for summer</p> <p>o. PTC event calendar for 2025-2026</p>	<p>G. The budget is balanced and we have spent less than we had last year at this time of the year. Insurance has been purchased for PTC events and can be used for the Great Skate and all other PTC hosted events.</p> <p>H. 3 umbrellas, 6 tents and other misc FW items have been purchased for the school by the PTC.</p> <p>I. Mountain Home Center is giving us the table at cost. Caroline will order 2 tables that will replace the 2 broken tables. Will need to order 3 more umbrellas for the new tables plus an additional replacement for the broken umbrella. The total will be about \$5,800. Devon motioned to approve, Staci seconded.</p> <p>J. Will talk about who to send thank yous to as this school year wraps up (i.e. local businesses, sponsors, etc.). As well, have money set aside for volunteer recognition. Will honor a few volunteers with thank you gifts. PTC will reach out to teachers to see if there are specific parent volunteers they would like to recognize.</p> <p>K. Discussed the legacy scholarships we received and granting \$750 per student. Devon motioned to approve, Staci seconded.</p> <p>L. Did not have time to discuss this.</p> <p>M. Grants: -Diane Welch/Danielle Gallagher - Tents: 2nd & 3rd grade has their own tents, but they need some replacements and a second set to accommodate both crews camping together. They need 3 tents. Sara</p>

motioned to approve grant, Staci seconded.

**Close to having a set for each crew (about 6 tents per crew). PTC is considering funding the purchase of additional tents next school year so that each crew has a set.

-Maura Bannon - Promotara Crew:

This is a new program where there will be one representative per crew that is Spanish speaking to help with crew outreach for Spanish speaking families to help encourage volunteering and family participation and answer questions about this. Maura will be holding 2 meetings to spread the word about this. One night time meeting and one morning meeting. Grant is for \$150 to supply sandwiches for the night meeting and pastries for the morning meeting. Heather made a motion to approve, Sara seconded.

-Danielle Gallagher, Grad Night

Funding: Asking for a grant to cover food and lifeguard for \$500 for the Grad Party at Old Greenwood for the 8th grade students to celebrate the end of their time at SELS. Heather motioned to approve, Sara seconded it.

- N. Last year PTC bought every student a Brainquest book, there was about 25% of students who turned in completed. Discussed that we will have a survey sent to parents to see who would like a book, teachers will also ask students and if parent or student would like one, they can get one. All students that complete $\frac{1}{2}$ to $\frac{2}{3}$ of the book will get to go to an ice cream social. All students who complete the entire book will be entered into a raffle for gift cards to places like Woodward, Summit Swirl, etc.
- O. Discussed that next year we will do a family dance and then a middle school only dance following to help build middle school culture and have an event just for them. Discussed having a parent only fundraising event, some ideas were having a Bingo Night

	<p>and/or raffle to support FW. Look into the Great Bingo Revival, a company that would run the Bingo. Caroline has the details.</p> <p>For future events find a way to incorporate educating parents on pieces of EL Education. Also having a co-chair for each event so that when the chair of the event rolls off, there is someone to take over the event eventually.</p>
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